Financial Report for Fellowship Awards

(*Dermatologist Investigator Research Fellowship and Fellowship in Pediatric Dermatology*)

Instructions:

This report must be completed for each fellowship award granted by the Dermatology Foundation, and is to be prepared by the accountant, research funds manager or financial officer of the sponsoring institution. The Financial Report **with original signatures** must be submitted **30 days** following the award period. The final award payment will be scheduled for disbursement once the Financial and Research Reports have been received at the Foundation office. **Please note, award funds will not be distributed beyond one year of the award termination date.** Questions regarding this form may be directed to (847) 328-2256 or *dfrap@dermatologyfoundation.org*.

Research Award Recipient: _____

Research Award: _____

Project Title: _____

Research Award Period: Start / / End / /

Institution: _____

Award Amount: $ _____

Funds Available for Expenditure:

Award Payment(s) Received	$	
Unpaid Award Balance	$	(a)
Total	$	(b)

Expenditures:

Salaries	$	
Benefits (*Important—Attach certification that benefits paid are consistent with institution's benefit policy.)*	$	
Total	$	(c)

Excess/(Shortage), (b) – (c): $ (d)

Unused Funds Due to DF: If item (d) is greater than zero, enter the amount here. This amount represents unused funds. If unused funds (e) exceed the unpaid award balance (a), attach a check for the difference to this report. (*Make check payable to the Dermatology Foundation.*) If unused funds are less than the unpaid award balance, the DF will reduce the final award payment by (e). $ (e)

Approved By:

_____
Dermatology Dept. Chair/Chief Date

Certified By:

_____
Fiscal Officer Signature Date

Prepared By:

_____ _____ _____
Print Name Date Telephone Email

06/11