



2020 Diversity Research Supplement Award Applicant Instructions

September 2019

Dermatology Foundation
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Shaping the Future of Dermatology



2020 Diversity Research Supplement Award

The Dermatology Foundation is pleased to once again offer an award developed to enhance diversity in the field of dermatology and the specialty's academic workforce—the 2020 Diversity Research Supplement Award (DRSA).

Description

The DRSA is available to recent recipients of DF career development awards to supplement their current efforts on **existing research projects**. Each award is to be used to support the in-depth participation of a medical student—identified as belonging to an under-represented minority (URM) group—in the completion of a defined **full-time** research plan. The medical student's participation may span six (6) to 12 weeks.

Award Details

1. **Award Amount: \$5,000**

The Diversity Research Supplement Award provides \$5,000 for direct expenses associated with the participation of a URM medical student in a research project. Expenses may include, but are not limited to, travel, lodging and a salary stipend for the student. Award funds may not be used for indirect expenses and are payable to the applicant's institution.

Award payments will be made in two installments. An initial payment of \$4,000 is made to the recipient's institution at the start of the award period. The remaining \$1,000 is payable upon receipt of the medical student's summary of their research experience, following the end of the award period, and the institution's financial reconciliation.

2. **Application Deadline: February 3, 2020**

The number of awards provided by the DF will be based on available funding. To ensure consideration, a complete application package must be received by the Foundation on or before **February 3rd**. Recipients of the Diversity Research Supplement Award will be announced on the DF website and at the Annual Meeting of Membership on Saturday, March 21, 2020.

3. **Award Effective Date: June 1, 2020**

The award funding period begins June 1 and must be a minimum of six (6) weeks to a maximum of 12 weeks in length.

4. Eligibility Requirements:

- a. The Research Supplement Award is available to a current or former DF career development awardee, who meets the following two requirements:
- Is a recipient of a **year 1** career development award that was awarded from **2012 to 2017**,
- AND
- Is a **faculty member in a department of dermatology** that is ACGME-approved for residency training.
- b. Applicants are responsible for recruiting an interested medical student who meets **all** the following eligibility requirements:
- **Is a full-time student** identified as belonging to an under-represented minority group, as defined by the NIH:
- The following racial and ethnic groups have been shown to be underrepresented in biomedical research: Blacks or African Americans, Hispanics or Latinos, American Indians or Alaska Natives, Native Hawaiians and other Pacific Islanders.*
- Is pursuing an MD or DO degree at an accredited U.S. medical/osteopathic school.
 - Is in good standing at their academic institution.
 - Will be able to complete the research plan PRIOR to graduation.

Questions

Should you have any questions regarding the Diversity Research Supplement Award, please contact the Dermatology Foundation staff at dfrap@dermatologyfoundation.org or 847-328-2256.

Application Instructions

To apply for a 2020 Diversity Research Supplement Award, please complete items 1-7 in the order presented below and assemble into a single PDF. Please name the file “2020 DRSA—Last Name.pdf”.

Applications are accepted via Dropbox until 11:59 PM CST on **Monday, February 3, 2020**. Contact the DF at DFRAP@dermatologyfoundation.org for your individual, secure Dropbox link before the deadline. Receipt of each application package will be confirmed within five (5) business days.

Application Materials	Completion Instructions
<p>1. DRSA Application</p> <p><input type="checkbox"/> a. Applicant & Medical Student Info</p> <p><input type="checkbox"/> b. Research Project</p> <p><input type="checkbox"/> c. Weekly Schedule</p> <p><input type="checkbox"/> d. Budget</p>	<p>Download the application form provided on dermatology/foundation.org/rap and complete all sections. (Please note the applicant must sign, not the medical student.)</p> <p>Be sure to provide a description of the research project the medical student will be working on, and an overview of your mentoring/supervisory role (150-200 words). This should include specific aims, background, location, and all sources of funding.</p> <p>Provide a description of the weekly schedule planned for the medical student’s full-time involvement.</p> <p>Identify in a simple budget breakdown how the \$5,000 will be utilized.</p>
<p><input type="checkbox"/> 2. IRB Approval</p>	<p>If required for your project, please provide proof of IRB approval.</p>
<p><input type="checkbox"/> 3. Letter of Good Standing & Certification</p>	<p>Provide a letter of good standing from the medical student’s institution (registrar or other administrative office). This document should include the student’s date of matriculation and expected date of graduation.</p> <p>The letter should also certify the student has the protected time to complete the project as scheduled.</p>
<p><input type="checkbox"/> 4. Letter of Support from Applicant’s Chair</p>	<p>Attach a letter of support from your Dermatology Department/Division Chair which describes your role and qualifications as a mentor.</p>
<p><input type="checkbox"/> 5. Applicant CV</p>	<p>Attach a current copy of your CV in the NIH format.</p>

<input type="checkbox"/> 6. Medical Student CV	Provide a current copy of the medical student's CV.
<input type="checkbox"/> 7. Short Project Summary	Briefly describe your project for use in the DF's printed award announcements. Do not exceed 50 words. Place your name and institution in the top right corner.
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